

Xerox® Litigation Services

Consulting Expertise for the E-Discovery Lifecycle

Xerox® Litigation Services assists corporate legal teams and outside counsel efficiently, cost-effectively and defensibly manage all phases of the e-discovery lifecycle by delivering high quality, data- and qualitative-driven consulting services.

Xerox® Litigation Services' e-discovery consultants provide the support and guidance you need to confidently navigate through the e-discovery process. Our experts serve as an extension of your legal and litigation support teams. We collaborate with you to understand your objectives, priorities, budget and challenges, and we design comprehensive strategies and actionable plans customized for your requirements.

Our team of internationally recognized e-discovery professionals come from law firms, global corporations and leading e-discovery consulting firms, and hold advanced degrees in law, project management, computer science, statistics and linguistics.

Litigation Readiness

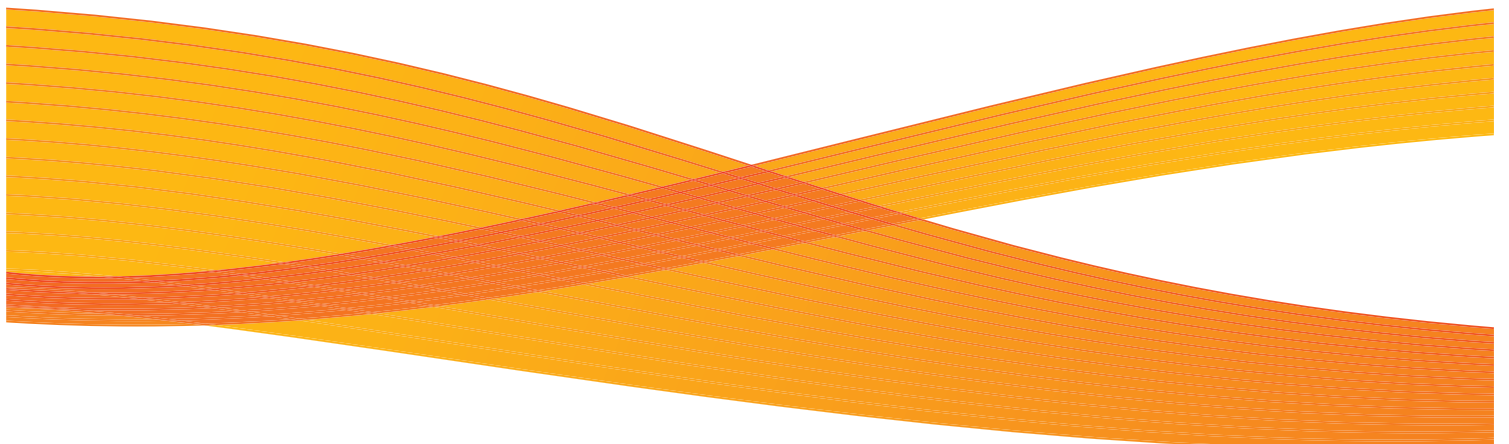
We work with in-house legal teams, outside counsel, information technology and records management personnel to develop and deliver a litigation readiness program that is repeatable, defensible and provides a consistent approach to each new matter. We help clients:

- Assess the current environment and perform a gap analysis
- Align document retention policies with e-discovery requirements
- Design and implement identification, preservation and collection strategies
- Train employees on e-discovery obligations

Data Collection and Collection Strategy

Whether your potentially relevant data resides in multiple locations around the world or a single office, our certified collections experts can be on site quickly to help you respond to a discovery request in the most efficient and forensically sound manner. We work closely with clients to:

- Design and execute a well-defined, defensible approach for data acquisition
- Acquire data from a range of file types from disparate sources
- Provide defensible, auditable chain-of-custody processes and procedures



Early Data Assessment

Our early data assessment (EDA) offering enables your legal team to analyze data populations at the onset of a case based on volume, custodians, file types, repositories, pertinent dates, key terms and concepts, so you can quickly:

- Understand potential litigation risk and exposure
- Make informed decisions about defensible data reduction strategies
- Determine case scope and timelines and estimate review costs
- Develop or confirm review strategy in the earliest stages of the process

Rule 26(f) Meet-and-Confer Negotiation Support

We help corporations and law firms approach meet-and-confer negotiations with confidence. Based on your timelines and matter requirements, our experts can advise your team on how to:

- Evaluate sources and data types to prepare for initial disclosure
- Review search term culling strategies by developing and validating keyword searches
- Evaluate privilege strategy and avoid inadvertent production of privileged documents
- Assess production methods

Defensible Data Reduction

We bring a disciplined, iterative approach to culling—leveraging our sampling, statistical and linguistics expertise—to improve the efficacy and defensibility of your document reduction efforts. Our proven methods enable you to:

- Review a smaller, richer set of documents
- Ensure better search term negotiations with opposing counsel
- Utilize a principled, well-documented approach
- Focus on your legal and subject matter expertise

About Xerox® Litigation Services. Voted “Best eDiscovery Provider” two years in a row in the 2010 and 2011 *New York Law Journal* rankings, Xerox® Litigation Services is one of the world’s largest providers of e-discovery technologies and services. With more than two billion pages of hosted data, tens of thousands of client users and over 300 employees, Xerox® Litigation Services is the trusted partner of global corporations and their outside counsel, streamlining the e-discovery process from collection through production. With our OmniX™ review platform, automated document classification technology, CategoriX, and a wide range of e-discovery consulting services, Xerox® Litigation Services efficiently and effectively manages the most complex, voluminous discovery projects from beginning to end.

For more information on Xerox® Litigation Services, visit www.xerox-xls.com, call 877.273.3887 or e-mail info@xls.xerox.com.

Search Consulting

Our search experts provide a data- and qualitative-driven approach to developing keyword search terms to meet a variety of e-discovery goals. We utilize sampling, iterative development, testing and measurement techniques, drawing upon statistical and linguistic expertise, to quickly find the most important documents, save you time and provide greater review quality and comprehensiveness. With search expertise, you can:

- Quickly assess the risks and merits of a case
- Confidently approach meet-and-confer negotiations
- Find “hot” documents and unknown facts, new witnesses, patterns or gaps in production to help your case analysis
- Fulfill legal obligations for due diligence utilizing a documented approach and technical expertise in your search efforts

CategoriX Automated Document Classification

CategoriX, a proprietary automated document classification technology, improves the ability of legal teams to quickly search and filter information in large document collections. Leveraging the expertise of legal experts most knowledgeable about the case, CategoriX applies linguistic modeling, statistical and machine-learning techniques to calculate graduated relevance scores for each document. CategoriX is used to automate a range of review tasks—from document prioritization and QC enhancement to first-pass review. With CategoriX, you can:

- Zoom in on the documents most likely to be relevant and important to case strategy
- Improve accuracy with the consistent application of assessments across all documents
- Enhance review quality using tools that flag coding discrepancies
- Optimize review workflow with seamless integration of ranked documents in OmniX™
- Focus on defensibility with an adaptive process that involves experts, audit trails and measurement of results

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